



# MOVE-OUT CHECKLIST



Date: \_\_\_\_\_

Managed by: \_\_\_\_\_

Tenant [ ]      Owner [ ]

Co. Name: \_\_\_\_\_

Tenancy Contract Start \_\_\_\_\_

Expires \_\_\_\_\_

<b>Name</b>			
<b>Property No.</b>		<b>Community</b>	
<b>Contact No.</b>			
<b>P.O. Box</b>		<b>Emirate</b>	

## MOVE OUT

<b>Date</b>	
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<b>CLEARANCES</b>	<b>Yes</b>	<b>Date</b>
Maintenance		
DIMARCO		
Abu Dhabi Distribution Company (ADDC)		

<b>The following items have been returned:</b>	<b>Number</b>	<b>Date</b>
Keys		
Remote Control (if applicable)		
ID / Access Cards		
Misc.:		
Misc.:		
Misc.:		

Cc: ARG Call Centre, PM Coord., Soft Lands. Coord., Senior Handover Coord., Extra Services Mng.

\_\_\_\_\_  
**Resident Signature**

\_\_\_\_\_  
**PM Signature**